

## VILLAGE OF THEODORE

### Regular Meeting of Council Theodore Council Chambers in Village Office

September 18, 2019

Present: Mayor Kevin Urbanoski  
Councillor Barb Hutzul  
Councillor Jennifer Ross  
Councillor Danielle Knorr  
Councillor Dorothy Oliver  
CAO Lyndon Stachoski

With quorum present, Mayor Urbanoski called the meeting to order at 7:04 p.m.

#### Agenda

- 2019-193 Ross/Knorr  
That Council accepts and approves the Agenda with the following additions:
13. (n) TDRB – Recreation Complex/Grounds Rental Agreement
  - (o) Speed Bump Order
  - (p) Zones for Councillors
  - (q) Payout Arena Loan from Arena Savings Account

Carried Unanimously

#### Minutes

- 2019-194 Knorr/Urbanoski  
That the Minutes of August 21, 2019 Regular Council Meeting be accepted as presented.

Carried Unanimously

#### Public Works and Arena Operation Verbal Reports

CAO, on behalf of Public Works, verbally reported the following information to Council:

- Due to the new water filtration media our new baseline for water turbidity is 0.15 to 0.18 noting that the baseline used to be 0.30 to 0.38.
- Calcium Chloride for Anderson Avenue was picked up August 26<sup>th</sup> and applied on 28<sup>th</sup>.
- [REDACTED] drove by 5 times while crew was preparing Anderson Avenue for dust control.
- The grader needs a new blade in 2020 as it's showing significant wear.
- [REDACTED] monitoring the crew's activities on a regular basis.
- Replacement window for the dump truck was ordered August 27<sup>th</sup>.
- Water Turbidity meter couriered to ClearTech for calibration.
- Railway Avenue back-bladed and graded.

- Main Street repaired across from WTP as the OSS waste collection truck had destroyed it.
- All-Stat Electric confirmed their quote to connect the recreation complex to our emergency generator remains the same. Two other electricians were contacted for quotes but declined submission after checking the work needed.
- The lift station is operating as it should.
- Speed Bump on Railway Avenue was installed Sept 4<sup>th</sup>
- Remainder of planter blocks were picked up at McMunn & Yates in Yorkton, plus the replacement window for dump truck and fluorescent bulbs and ballasts.
- The logistics of fabricating and installing street height restriction gates was discussed.
- Light bulbs and ballasts replaced in council chambers and library on September 9<sup>th</sup>.
- Lobby door to the arena ice area was found “a-jar” and unlocked, noting that it was securely locked on Saturday September 7<sup>th</sup>.
- First week of October is the scheduled start-up for the ice-plant.
- Big information sign needs welding as the frame was wind damaged.
- Well #3 is now in operation.

Reports	2019-195	Knorr/Urbanoski That the verbal reports presented by the CAO on behalf of Public Works be accepted.	Carried Unanimously
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**Delegations**

**Proclamations**

**Public Hearings**

**Financial**

Accounts	2019-196	Hutzul/Oliver That Council accepts the List of Accounts Payable as presented, and to authorize payments represented by cheque #16529 to #16562; plus online payment #840184 to #840206; plus online payment; plus payroll #20190810 and #20190830 - totaling \$71,918.90 and to attach this list hereto forming part of the minutes.	Carried Unanimously
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Statement	2019-197	Ross/Urbanoski That Council accepts the Statement of Financial Activities for the month of August 2019 as presented.	Carried Unanimously
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## Correspondence

2019-198

Urbanoski/Knorr

That Council accepts the Correspondence as presented and authorize filing of the documents entitled as follows:

- a) SUMA
  - SUMAdvantage News – August 22, 2019
  - SUMAdvantage News – September 5, 2019
  - Urban Update – August 26, 2019
  - President's Update – September 11, 2019
  - SUMAssure – August 20, 2019
  - SUMAssure – August 26, 2019
  - SUMAssure – August 27, 2019
  - SK Municipal Awards Nominations
- b) SK Parks & Recreation
  - Newsletter – September 2-16, 2019
- c) Parkland Valley Sport, Culture & Recreation District
  - Newsletter for August 20, 2019
  - Newsletter for August 27, 2019
  - Newsletter for September 3, 2019
  - Newsletter for September 10, 2019
- d) NEATPC – August 29, 2019 Minutes
- e) Good Spirit School Division
  - Media Release August 30, 2019
  - Newsletter, September 13, 2019
- f) SK Prevention Institute – Medical Stream at Prevention Matters
- g) SK Union of Nurses – 2019 Health Innovation Summit
- h) Tourism SK – September 12, 2019 Industry Update
- i) Western Heritage – Summer 2019 Newsletter
- j) Peak Energy – Natural Gas Retailer Contract Offer
- k) CUPW STTP – Future of Canada Post
- l) WorkSafe SK – Asbestos Danger Awareness
- m) Mary Jane Lucas – Naming of the Village of Theodore
- n) Letter to TDRB from Mayor Urbanoski

Carried Unanimously

## Reports

Council 2019-199

Ross/Hutzul

That Council accepts the verbal report from council members, with the information noted as follows;

Councillor Ross

- The turning radius at Highway #16 and Pioneer Drive is difficult for large transports to navigate. If this was corrected and a turning lane was added, the larger trucking units will use Pioneer Drive instead of traveling through the village.

Councillor Oliver

- Nothing to report.

Councillor Knorr

- Kudos to Public Works for installing the speed bumps on Railway Avenue as they appear to be working. It would good to see more installed at the far end of Anderson Avenue.
- One of the ranchers in the area continues to drive through the village pulling a cattle trailer. No one knows why this continues to happen as there are no feed lots in the village.
- The Village of Ebenezer constructed and installed their own street height restriction gates.

Councillor Hutzul

- The Theodore & District Recreation Board advised that they need help with the Trip of the Month Lotter

Mayor Urbanoski

- advised that Super Store has more used speed bumps if we want to buy some more.
- suggested having Canadian Linen provide additional mats for the Recreation Centre's main entrance.
- the required repairs to the arena roof will have to wait until spring.

Carried Unanimously

CAO Report 2019-200

Knorr/Ross

That Council accepts the CAO's written report as submitted/presented.

Carried Unanimously

**Mayor/Councilor Forum**

## Business Arising

- |                  |          |  |                     |
|------------------|----------|--|---------------------|
| Arena Cell Phone | 2019-201 | Knorr/Hutzul<br>That the arena operator's none-smart cell phone contract be cancelled immediately and that the Arena Operator be paid a monthly allowance of \$50.00 for using his personal smart phone for village business.  | Carried Unanimously |
| Christmas Lights | 2019-202 | Urbanoski/Ross<br>That Council authorizes the purchase of LED Christmas Lights to a maximum of \$250.00 and that proper lift equipment be rented to safely install them on street light poles.   | Carried Unanimously |
| Office Lap-Top   | 2019-203 | Urbanoski/Oliver<br>That Council authorizes the purchase of one office laptop to a maximum of \$800.00.  | Carried Unanimously |
| OH&S Courses     | 2019-204 | Ross/Urbanoski<br>That Council authorizes the Public Works Staff to attend the following required courses and cover the associated costs:<br><br>a) <u>Power Mobile Equipment Operator</u><br>2-day course at RCM Safety in Yorkton on Oct 8 & 9 for \$180.00<br>Day 1 – Theory (in class)<br>Day 2 – Equipment Operation<br>The PW Foreman has this course, but our Arena Operator/PW Assistant is required to have this to operate village equipment and the zamboni.<br><br>b) <u>Fall Prevention</u><br>1-day course at RCM Safety in Yorkton on Oct 23 for \$160.00 each.<br>Both PW employees are required to take this course.<br><br>c) <u>WHIS</u><br>One morning course at Parkland College in Yorkton on Oct 25 <sup>th</sup> for \$60.00<br>The PW Assistant has the course, but the Foreman needs to take it.<br><br>d) <u>Landscape Applicator (Pest-172CE)</u><br>On-line program (anytime) that the PW Assistant is willing to take at a cost of \$300.00 – only one employee is required to have certification for this course.<br><br>e) <u>Confined Space</u><br>1-day course at Parkland College in Yorkton on Oct 24 <sup>th</sup> at \$225.00 per registrant. Both PW staff are required to take the course. |                     |

f) H2S Alive

1-day course that both PW staff members are required to take (\$225.00 each)  
Dates: Sept 23<sup>rd</sup> or Oct 21 at Parkland College and/or Oct 25<sup>th</sup> at RCM Safety in Yorkton.

g) ½ Mask Respirators & Fit Test

Safety Warehouse in Yorkton. Registrants must email medical forms to be completed prior to taking the course. Both employees required to have this.  
Respirators cost - \$24.00 each plus taxes  
Fit Test cost - \$105.00 each taxes included.

h) PPE for Water Plant

This safety clothing protects staff from the water treatment chemicals used in the WTP such as potassium permanganate, hydro chloric acid and sodium hypochloride (chlorine)

*NOTE: we are waiting on prices for these items and will return to Council with the numbers when made available.*

Carried Unanimously

**New Business**

Council Code 2019-205  
Of Conduct

Urbanoski/Knorr

That Council acknowledges that all members of Council have signed the Council Code of Conduct as presented.

Carried Unanimously

SUMA 2019-206  
Regional

Knorr/Ross

That Council authorizes (personal schedules permitting) Councillor Hutzul and Mayor Urbanoski to attend the SUMA Regional Meeting held in Yorkton on October 9, 2019.

Carried Unanimously

Conflict 2019-207  
Resolution

Knorr/Urbanoski

That Council authorizes the CAO to attend the Conflict Resolution Workshop hosted by Parkland College in Yorkton on October 29, 2019 at a cost of \$295.00 plus taxes.

Carried Unanimously

WINMAR 2019-208  
Donation

Urbanoski/Knorr

That Council forwards the correspondence from WINMAR to the Theodore Economic Committee to review their corporate community donation initiative.

Carried Unanimously

RCMP Report	2019-209	Knorr/Urbanoski That Council accepts the RCMP August 2019 Occurrence Summary Report.	Carried Unanimously
Adjust Utility Bills	2019-210	Hutzul/Knorr That Council authorizes the correction to utility account #369 by removing sewer charges as the customer has a septic tank and therefore is exempt from such charges – 15 billing cycles at \$30 per = \$450.00 reduction.	Carried Unanimously
Adjust Utility Bills	2019-211	Urbanoski/Hutzul That Council authorizes the correction to utility account #231 by removing interest charges of \$913.44 as the customer closed the account years ago but it was missed and the penalty/interest continued to accrue; a relative of this customer has agreed to pay the entire amount owed, minus the penalty, which will be net pay-out of \$1,214.48 to clear/close the account.	Carried Unanimously
Emergency Generator	2019-212	Hutzul/Urbanoski That Council accepts the quote submitted by All-Stat Electric and authorizes the contractor to connect the emergency generator to the recreation complex for the quoted price of \$9,620.00 plus applicable taxes.	Carried Unanimously
Tax Enforcement	2019-213	Hutzul/Urbanoski That TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:	
	Roll 29	LOT 23-BLK/PAR 1-PLAN C2810 EXT 0	Title No. 138241852
	Roll 69	LOT 6-BLK/PAR 4-PLAN C2810 EXT 0	Title No. 138241751
	Roll 74	LOT 12-BLK/PAR 4-PLAN C2810 EXT 0	Title No. 148808920
	Roll 122	LOT 2-BLK/PAR 8-PLAN S616 EXT 0	Title No. 124749995
	Roll 126	LOT 6-BLK/PAR 8-PLAN S616 EXT 0	Title No. 138241784
	Roll 133	LOT 14-BLK/PAR 8-PLAN S616 EXT 0	Title No. 142621512
	Roll 187	LOT 3-BLK/PAR 17-PLAN BY2577 EXT 4	Title No. 150890621
	Roll 203	LOT 8-BLK/PAR 19-PLAN BY2577 EXT 0	Title No. 135818905
	Roll 213	LOT 19-BLK/PAR 19-PLAN 76Y05947 EXT 0	Title No. 137651137
	Roll 229	LOT 9-BLK/PAR 20-PLAN CC3019 EXT 0	Title No. 135548534
	Roll 269	LOT 1-BLK/PAR 23-PLAN CC4706 EXT 0	Title No. 135935398
	Roll 314	LOT 2-BLK/PAR 29-PLAN 66Y06100 EXT 0	Title No. 129922500
	Roll 336	LOT 4-BLK/PAR 27-PLAN CF1730 EXT 9	Title No. 148913624

Roll	412	LOT 2-BLK/PAR 23-PLAN CC4706 EXT 0	Title No.	135935444
Roll	427	LOT 5-BLK/PAR 27-PLAN CF1730 EXT 0	Title No.	148913646

Carried Unanimously

Offer to Purchase      2019-214      Knorr/Urbanoski  
That Council declines the offer to purchase the village owned property at 517 Railway Avenue as the subject property is reserved for the future expansion of museum grounds.

Carried Unanimously

Building Application      2019-215      Urbanoski/Oliver  
That Council approves the building permit to construct an addition to the commercial property located at 329 Railway Avenue and that such application be forwarded to the Village Building Official for review.

Carried Unanimously

Village Slogan  
The general consensus of Council was to extend the deadline for the Village of Theodore Slogan Contest to October 16, 2019.

Carried Unanimously

Speed Bump Purchase      2019-216      Hutzul/Knorr  
That Council authorize the purchase of 8 more used speed bumps from Super Store for the total price of \$400.00.

Carried Unanimously

CCU Funds Transfer      2019-217      Knorr/Urbanoski  
That Council authorizes the CAO to transfer sufficient funds from the Cornerstone Credit Union savings account entitled 'Addition Loan' to pay the balance of the loan entitled 'Recreation Complex Construction' which shows a balance owing of \$9,383.19 as at August 1, 2019.

Carried Unanimously


**In-Camera/Out-Camera**

**Bylaws**

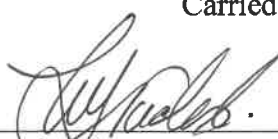
**Adjournment**

2019-218      Urbanoski/Hutzul  
That this meeting be adjourned, the time being 10:00 p.m.

Carried Unanimously

  
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Mayor, Kevin Urbanoski



  
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CAO, Lyndon Stachoski