

VILLAGE OF THEODORE

Regular Meeting of Council
Theodore Council Chambers in Village Office

February 19, 2020

Present: Mayor Kevin Urbanoski
Councillor Barb Hutzul
Councillor Danielle Knorr
Councillor Dorothy Oliver
CAO Lyndon Stachoski

Regrets: Councillor Jennifer Ross

With quorum present, Mayor Urbanoski called the meeting to order at 7:00 p.m.

Agenda

2020-035 Knorr/Hutzul
That Council accepts and approves the revised Agenda, by adding items;
13. (j) Whitesand Regional Park – Park Project Funding

Carried Unanimously

Minutes

2020-036 Knorr/Urbanoski
That the Minutes of January 15, 2020 Regular Council Meeting be
accepted as presented.

Carried Unanimously

Delegations

Free Press Diane Sichkaruk, verbally presented information on behalf of the Theodore Free Press, with their members in attendance; Dianna Ostapovitch, Betty Baranesky, Karl & Delaine Kuchinski, Christine Bates and Donna Zastrizny.

The following note was inserted weeks after the meeting for future reference: The information presented at the meeting is detailed in their March 2020 publication.

In summary, the group requested that Council respectfully reconsider charging them rent for using the Arena Conference Room or 'Paper Room' to produce their community paper.

The delegation left with the understanding that Council will discuss the matter and provide the group with a response in due course and they left the meeting at 7:45 p.m.

RCMP Staff Sargent Jeff Simpson and Corporal Mark Oman, verbally presented information regarding the past year's law enforcement activities in the region and the initiatives for 2020. They fielded numerous varied questions from Council and left the meeting at 8:40 p.m.

Proclamations

Public Hearings

Financial

- Accounts 2020-037 Urbanoski/Knorr
That Council accepts the List of Accounts Payable as presented, and to authorize the payments represented by cheque #16715 to #16745; and online payment #78204 to #78220 and payroll #17012020 to #31012020 totaling \$66,566.31 as attached hereto and form part of these minutes.
- Carried Unanimously
- Statements 2020-038 Hutzul/Ross
That Council accepts the Statement of Financial Activities for the month of January 2020 as presented.
- Carried Unanimously

Correspondence

- 2020-039 Knorr/Oliver
That Council accepts the Correspondence as presented and authorize filing of the documents entitled as follows:
- a) SUMA
 - SUMA Advantage News – January 23, 2020
 - Urban Update – January 27, 2020
 - SUMA Convention 2020
 - SUMA News Release – February 4, 2020
 - b) Parkland Valley Sport, Culture & Recreation District
 - Newsletter – January 14, 2020
 - Newsletter – January 28, 2020
 - Newsletter – February 11, 2020
 - Applause – February 14, 2020
 - c) SK WCB – Firefighter Coverage Expanded
 - d) G. Ungar Construction – Zamboni Advertising
 - e) SK Parks & Recreation – Newsletters for Jan 20 and Feb 7, 2020
 - f) Cumberland College – Pilot Coalition
 - g) Good Spirit School Division – January 30th Newsletter
 - h) Assiniboine Watershed – Membership Letter

Carried Unanimously

Reports

Council 2020-040

Knorr/Oliver

That Council accepts the verbal report from council members, with the information noted as follows;

Councillor Knorr

- Special meetings need to be held to deal with outdated and inadequate bylaws, if the village is going to hire a seasonal bylaw enforcement contractor.

Councillor Hutzul

- Requested a *placeholder* for an in-camera discussion

Councillor Oliver

- Nothing to report.

Mayor Urbanoski

- Public consultation at the May Town Hall Meeting is necessary before placing height restrictions for vehicles on village streets, contracting bylaw enforcement services and other matters that may impact the residents.
- The SUMA Convention wasn't what I expected, but we did get some ideas from talking with the vendors and some of the other municipal council and staff members in attendance.

CAO

Further, to accept the CAO's verbal report.

Carried Unanimously

Business Arising

Appointment 2020-041
2020

Knorr/Oliver

That Council fills the village representative vacancy on the Theodore & District Recreation Board by appointing Mayor Kevin Urbanoski for 2020.

Carried Unanimously

Mayor/Councilor Forum

New Business

RCMP 2020-042

Knorr/Oliver

That Council accepts the January 2020 Occurrence Summary Report prepared and submitted by the Yorkton RCMP.

Carried Unanimously

Shop Heater Quote	2020-043	Knorr/Urbanoski That Council accepts the quote from Kooler Refrigeration and approves the work of supplying and installing one overhead natural gas furnace in the Henry Street Shop for the price of \$3,340.90 plus applicable taxes.	Carried Unanimously
Housing Authority	2020-044	Hutzul/Oliver That Council accepts the Theodore Housing Authority Board members appointed as follows: Dianne Polinsky, Lorraine Biblow, Linda Clarke and Ethel Onslow.	Carried Unanimously
Crime Stoppers	2020-045	Knorr/Oliver That Council denies the Crime Stoppers funding request for 2020 and that it will be revisited in 2021.	Carried Unanimously
Lotteries RM Population	2020-046	Urbanoski/Knorr That Council accepts correspondence from the RM of Good Lake #274 advising that their Council passed a motion to allocate 55 of their population toward the Village of Theodore Lotteries grant application and to acknowledge correspondence received from the RM of Insinger #275 and the RM of Garry #245 advising that their Councils decided not to allocate any of their population to the village.	Carried Unanimously
Election Workshop	2020-047	Knorr/Urbanoski That Council authorizes the Administrative Assistant to attend the Election Workshop on March 27, 2020 in Melville.	Carried Unanimously
Water Clinic	2020-048	Hutzul/Oliver That Council accepts the information package provided by the Water Clinic and to file the correspondence for future reference.	Carried Unanimously
Offer to Purchase	2020-049	Urbanoski/Hutzul That Council accepts the correspondence from Katelynn Wilkinson and Aaron Shmyr regarding their interest in purchase village owned property and to advise them that Council will consider all reasonable offers provided any future development plans on the subject property are submitted for Council approval.	Carried Unanimously

Whitesand 2020-050
Park Donation

Urbanoski/Oliver
That Council authorizes the annual 2020 donation to Whitesand Regional Park and that the \$500.00 allocation be used specifically for their proposed playground equipment.

Carried Unanimously

Bylaws

In-Camera/Out-Camera

In-Camera 2020-051

Knorr/Hutzul
That Council go in-camera, at 9:12 pm, to discuss the Theodore Free Press 'Paper Room' rental.

Carried Unanimously

Out 2020-052

Knorr/Oliver
That Council return from in-camera to open session at 9:40 pm.

Carried Unanimously

Free Press 2020-053
Room Rental

Knorr/Urbanoski
That Council directs the CAO to draft an agreement to rent the Arena Conference Room (Paper Room) to the Theodore Free Press for \$300 total charge with the term commencing March 1, 2020 and expiring on December 31, 2020.


Carried Unanimously

Adjournment


2020-054

Knorr/Urbanoski
That this meeting be adjourned, the time being 10:00 p.m.

Carried Unanimously



Mayor, Kevin Urbanoski



Administrator (CAO), Lyndon Stachoski



Report Date
2/18/2020 2:40 PM

Village of Theodore
List of Accounts for Approval
As of 2/19/2020
Batch: 2020-00006 to 2020-00028

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-General Oper					
Computer Cheques:					
16715	1/17/2020	Kevin Urbanoski 2020 - 4	2020 WEBSITE MAINT CONTRACT	500.20	500.20
16716	1/17/2020	Woroniuk, Gary JAN 'A' 2019	ARENA ASSISTANT JAN 2020	232.50	232.50
16717	1/31/2020	St-Hilaire, Francine JAN 2020	MUNICIPAL BLDG JANITORIAL	198.77	198.77
16718	1/31/2020	Woroniuk, Gary JAN 'B' 2020	ARENA ASSISTANT JAN 2020	435.00	435.00
16719	2/05/2020	Ministry of Finance JAN EPT	JANUARY EPT REMITTANCE	927.75	927.75
16720	2/05/2020	Christ the Teacher RCSSD # 212 JAN EPT	JANUARY EPT REMITTANCE	145.29	145.29
16721	1/31/2020	Mun Employee Pension Plan JAN 'B' 2020 JAN 'A' 2020	JAN 'B' REMITTANCE JAN 'A' REMITTANCE	789.26 763.64	1,552.90
16722	2/14/2020	Woroniuk, Gary FEB 'A' 2020	FEB 'A' ARENA ASSISTANT	442.50	442.50
16723	2/19/2020	Acklands Grainger 9419564811	TORCH GAS RENTAL	97.68	97.68
16724	2/19/2020	All Season Rentals & Sales 135443	ARENA JANITOR SUPPLIES	167.23	167.23
16725	2/19/2020	All-Stat Electric Ltd. 12414 12400 12418	ZAMBONI ROOM EXHAUST ELEC ARENA BALLAST/LAMPS GEN SET REPAIR	396.42 56.79 107.67	560.88
16726	2/19/2020	AON Reed Stenhouse Inc. 2020 INS	2020 INSURANCE PREMIUM	18,320.00	18,320.00
16727	2/19/2020	Assiniboine Watershed 1988	2020 Membership Fee	275.00	275.00
16728	2/19/2020	BOSSLEY, Collin CREDIT REFUND	REFUNDING CR. BALANCE	6.55	6.55
16729	2/19/2020	Canadian Linen & Uniform 6001259791 6001249158 6001254198	Mats and Laundry Mats and Laundry Mats and Laundry	103.54 103.61 103.54	310.69
16730	2/19/2020	Cleartech Industries Inc. 822301 194900 ANJ	WATER CHEMICALS CONTAINER RETURN CREDIT	459.55 189.00-	270.55
16731	2/19/2020	Canadian Pacific Railway 11118599 2000157735	RAILWAY FLASHER AGMT SEWER LINE CROSSING	296.00 21.00	317.00

Report Date
2/18/2020 2:40 PM

Village of Theodore
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As of 2/19/2020
Batch: 2020-00006 to 2020-00028

Page 2

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16732	2/19/2020	Fer-Marc 96831	ZAMBONI TANK & CLOTH	530.54	530.54
16733	2/19/2020	Kooler Refrigeration 1939 1738	ZAMBONI ROOM EXHAUST MUSEUM FURNACE FAN	7,777.33 946.61	8,723.94
16734	2/19/2020	Legacy Co-operative Assoc. Ltd 035489000 035491120 0008 1549 1000.1 0015 1058 0938	FUEL ADDITIVE JHN DEER WTR SAMPLER BATTERIES FUEL - JOHN DEERE FUEL - GRADER FUEL - JOHN DEERE FUEL - JOHN DEERE FUEL - EMERG GEN FUEL - JOHN DEERE	17.64 6.65 128.68 191.23 153.03 142.37 30.31 139.88	809.79
16735	2/19/2020	McMunn & Yates Bldg Supplies 15-6332449	MUSEUM FURNACE FILTER	48.81	48.81
16736	2/19/2020	Ottenbreit Sanitation Service 0000161487	JANUARY WASTE/RECYCLE	5,580.60	5,580.60
16737	2/19/2020	Parkland Regional Library 3029	2020 LIBRARY LEVY	2,172.18	2,172.18
16738	2/19/2020	S.A.M.A. 2020443	2020 REQUISITION	7,212.00	7,212.00
16739	2/19/2020	SK Health Authority 3343749 3344627	WATER SAMPLE LAB FEE WATER SAMPLE LAB FEE	23.00 23.00	46.00
16740	2/19/2020	Lyndon Stachoski 2020 SUMA CONV	REIMBURSE - MEAL X 2	80.25	80.25
16741	2/19/2020	SUMA FEB 2020	FEBRUARY PAYROLL BENEFITS	897.77	897.77
16742	2/19/2020	TAXervice 2359816 23598117 2359780 2359781 2359782 2359783 2359784 2359785 2359786 2359787 2359788 2359789	TE - ROLL#032 TE - ROLL#092 TE - ROLL #059 TAX ENF FEE ROLL #089 TE ROLL #091 TAX ENF ROLL #102 TAX ENF ROLL #103 TE ROLL #177 TAX ENF ROLL #206 TAX ENF ROLL #230 TAX ENF ROLL #261 TAX ENF ROLL #300	44.75 15.75 40.75 40.75 40.75 40.75 40.75 40.75 40.75 40.75 40.75 40.75	468.00
16743	2/19/2020	The Safety Warehouse 991 Inc. 23430	NO SMOKING SIGNS ARENA	174.04	174.04
16744	2/19/2020	Kevin Urbanoski			

Report Date
2/18/2020 2:40 PM

Village of Theodore
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As of 2/19/2020
Batch: 2020-00006 to 2020-00028

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		FEB 2020	FACEBOOK CAMPAIGN	72.77	
		FEB 3 2020	SUMA CONV TRAVEL	188.00	260.77
16745	2/19/2020	Village Variety 48	COFFEE SUPPLIES	42.75	42.75
Other:					
78204-Man	2/12/2020	Saskenergy JAN 2020 02	JANUARY LIFT STN GAS/HEAT	43.75	43.75
78205-Man	2/12/2020	Saskenergy JAN 2020 03	JANUARYY SHOP GAS/HEAT	338.24	338.24
78206-Man	2/12/2020	Saskenergy JAN 2020 04	JANUARY WTP GAS/HEAT	261.22	261.22
78207-Man	2/12/2020	Saskenergy JAN 2020 06	JANUARY MUNICIPAL BLDG HEAT	512.89	512.89
78208-Man	2/12/2020	Saskenergy JAN 2020 07	JANUARY WELL HOUSE HEAT	81.28	81.28
78209-Man	2/12/2020	Saskenergy JAN 2020 08	JANUARY MUSEUM HEAT	356.08	356.08
78210-Man	2/12/2020	Saskpower JAN 2020 05	JANUARY ST. LIGHTS	1,160.81	1,160.81
78211-Man	2/12/2020	Saskpower JAN 2020 03	JAN LIFT STATION ELECTRIC	346.75	346.75
78212-Man	2/12/2020	Saskpower JAN 2020 01	JANUARY ELECTRC MUN. BLDG	164.79	164.79
78213-Man	2/12/2020	Saskpower JAN 2020 04	JANUARY WTP ELECTRIC	310.72	310.72
78214-Man	2/12/2020	Saskpower JAN 2020 06	JAN WELL HOUSE ELECTRIC	234.51	234.51
78215-Man	2/12/2020	Saskpower JAN 2020 08	JANUARY SHOP ELECTRIC	71.60	71.60
78216-Man	2/12/2020	Sasktel JAN 2020 01	JAN WELL HOUSE ALARM	95.15	95.15
78217-Man	2/12/2020	Sasktel JAN 2020 02	JAN FAX INTERNET LINE	55.91	55.91
78218-Man	2/12/2020	Sasktel JAN 2020 03	JAN MUNICIPAL OFFICE	129.90	129.90
78219-Man	2/12/2020	Sasktel JAN 2020 05	JAN FIRE HALL PHONE	61.87	61.87
78220-Man	2/12/2020	Sasktel JAN 2020 06	JAN MUSEUM PHONE LINE	0.10	0.10
17012020-Man	1/17/2020	Jeffrey MacKay JAN A 2020	JANUARY 'A' 2020 PAYROLL	1,129.87	1,129.87
17012020-Man	1/17/2020	Patricia Pidlсны			

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2/18/2020 2:40 PM

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As of 2/19/2020
Batch: 2020-00006 to 2020-00028

Page 4

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		JAN A 2020	JANUARY 'A' PAYROLL	543.38	543.38
17012020-Man	1/17/2020	Lyndon Stachoski JAN A 2020	JANUARY 'A' 2019 PAYROLL	1,706.69	1,706.69
17012020-Man	1/17/2020	Dwayne Tobin JAN A 2020	JANUARY 'A' PAYROLL	1,355.61	1,355.61
31012020-Man	1/31/2020	Jeffrey MacKay JAN 2020	JAN. FIRE CHIEF INDEMNITY	196.84	196.84
31012020-Man	1/31/2020	Oliver, Dorothy JAN 2020	JAN. COUNCIL INDEMNITY	100.00	100.00
31012020-Man	1/31/2020	Ross, Jennifer JAN 2020	JAN. COUNCIL INDEMNITY	150.00	150.00
31012020-Man	1/31/2020	Kevin Urbanoski JAN 2020	JAN COUNCIL INDEMNITY	220.00	220.00
31012020-Man	1/31/2020	Hutzul, Barb JAN 2020	JAN. COUNCIL INDEMNITY	150.00	150.00
31012020-Man	1/31/2020	Knorr, Danielle JAN 2020	JAN. COUNCIL INDEMNITY	150.00	150.00
31012020-Man	1/31/2020	Jeffrey MacKay JAN B 2020	JANUARY 'B' 2020 PAYROLL	1,129.87	1,129.87
31012020-Man	1/31/2020	Patricia Pidlesny JAN B 2020	JANUARY 'B' PAYROLL	638.25	638.25
31012020-Man	1/31/2020	Lyndon Stachoski JAN B 2020	JANUARY 'B' 2019 PAYROLL	1,706.69	1,706.69
31012020-Man	1/31/2020	Dwayne Tobin JAN B 2020	JANUARY 'B' PAYROLL	1,355.61	1,355.61
Total for AP:					66,566.31



Mayor



Administrator

